



ISLAMABAD HIGH COURT, ISLAMABAD
(Examination Wing)

Advertisement No. 8 /2026/CJM/EW/IHC

Dated:07/07/2026

Applications are invited through "Online Job Portal of Islamabad High Court" from desiring persons who must be citizens of Pakistan having requisite qualifications as prescribed in the Islamabad Judicial Service Rules, 2011, for appointment against some vacant posts of Civil Judges-cum-Magistrates (BPS-18), including Female Civil Judges (Family)/Presiding Officers, with all fringe benefits.

ELIGIBILITY:-

1. He/She possesses a degree in law from a recognized university entitling him/her to practice the profession of law;
2. An Advocate who has actively practiced the profession of law for not less than two years after having been enrolled as an Advocate, preceding the date of advertisement and during this period, he/she had not engaged himself/herself in any other whole time service, business or occupation for gain, as the case may be.
3. Not less than twenty-one years and not more than thirty-five years of age. Age shall be reckoned as on the last date fixed for submission of online application for appointment.

QUOTA:-

4. Merit fifty percent and Fifty percent appointments through initial recruitment shall be made from the eligible candidates having domicile of Islamabad Capital Territory; and
5. Ten percent seats for women and two percent seats for Persons with Disabilities shall be reserved across the board to the posts in the Service by direct recruitment subject to suitability.

CONDITIONS:-

6. There shall be a written examination of law and other subjects as laid down in Appendix-B & C of the Islamabad Judicial Service Rules, 2011. Except General knowledge paper, each other paper of written examination shall be divided into two parts i.e. Objective 25% and subjective 75%. General Knowledge paper will be 100% objective/ MCQs based.
7. Candidates are required to secure at least 40% marks in each individual written paper and 375 in aggregate to be eligible before an interview/viva voce of 100 marks with qualifying marks of at least 30% to be declared successful. Success in the interview/viva voce is mandatory.

NOTE:-

8. Islamabad Judicial Service Rules, 2011 along with relevant instructions, guidelines and mandatory terms & conditions are available on the main page

of Job Portal of this Court i.e. jobs.ihc.gov.pk. In order to have more clarification of the relevant instruction, candidates are required to read the same before applying for the job.

9. No person shall be eligible for appointment to the Service unless he/she is in good mental and physical state and free from any physical defect likely to interfere with the efficient performance of his duties as a member of the Service.
10. A non-refundable examination fee of **Rs.5000/- (Rupees five thousand only)** shall be deposited by the candidate through Bank Challan generated via IHC Job Portal in any branch of National Bank of Pakistan in Account No. 4243787815 (IBAN No. PK24NBPA2164004243787815) title "Human Resource of Islamabad High Court". **(Fee submitted through online mobile banking or any other online medium shall not be accepted).**
11. Last date for submission of online applications is **31/07/2026**; the date of the written examination shall be intimated later.
12. Exams will be conducted in ICT-Islamabad Capital Territory only.

HOW TO APPLY:-

13. Candidates are required to submit **ONLINE APPLICATIONS** only, through IHC Job Portal i.e. jobs.ihc.gov.pk. Applications by hand/ post shall not be entertained.

**ADDITIONAL REGISTRAR
(EXAMINATION)/FOCAL PERSON
ISLAMABAD HIGH COURT**

DETAILED INSTRUCTIONS AND GUIDELINES ALONGWITH MANDATORY TERMS & CONDITIONS FOR APPLYING TO THE POSTS OF CIVIL JUDGES-CUM-MAGISTRATES (BPS-18), INCLUDING POSTS OF FEMALE CIVIL JUDGES (FAMILY)/PRESIDING OFFICERS:-

1. The candidates shall meet the eligibility criteria provided under Rule 16 of the Islamabad Judicial Service Rules, 2011.
2. Experience shall be counted from the date of enrolment as an Advocate.
3. District Attorneys, Deputy District Attorneys, Assistant District Attorneys, full time prosecutors authorized to conduct prosecution on behalf of the government and employees of Superior Courts shall apply through proper channel. 'Departmental Permission Certificate'/'No Objection Certificate' applied/issued after the last date for submission of online application, shall not be accepted.
4. The date sheet with place of examination will be intimated to the provisionally eligible candidates through online call letters on the job portal.
5. In case of concealment of the relevant facts, false information or mis-statement made by any candidate, the Islamabad High Court reserves the right to cancel the candidature at any stage, even after appointment. Such concealment/mis-statement shall lead to the proceedings of criminal prosecution under the Pakistan Penal Code, 1860 and shall operate to forfeit his/her right to appear in this or subsequent examination(s) or to remain in service.
6. Online application form must be completely filled-in with utmost care and furnish the correct details. No request to edit any content or information in online application after its submission shall be entertained.
7. Candidates are required to maintain record/hard copy of the online application form.
8. Candidates shall bring their original CNIC, Roll No. Slip & original paid Bank Challan throughout the written test exam. Candidates shall submit the original paid Bank Challan (IHC Copy) to the Islamabad High Court at the time of first written paper. In case of non-availability/production of the said documents on each paper day, the candidate will not be allowed to sit in the examination.
9. Candidates shall bring relevant bare Acts at their own except in case of Muhammadan Law or Islamic law, Hudood Ordinances, Islamic Jurisprudence and Pleadings.
10. Result of successful/passed candidates in the written examination will be announced at the IHC Job Portal. Candidates must keep visiting the Job Portal from time to time.
11. Successful Candidates will be called for Interview/Viva Voce Test according to the criterion laid down in the Islamabad Judicial Service Rules 2011, upon/after submission of attested copies [duly attested by a government Officer of BS-17 or above) of the documents alongwith hard copy of

application [4-sets] and original documents for their examination/scrutiny. The detail of documents is given below:-

- a. All educational certificates/degrees;
- b. Domicile Certificate;
- c. Computerized National Identity Card; (The name, parentage, and date of birth of a candidate must be identical as recorded on his/her CNIC, SSC certificate, and application form). In case of difference in the date of birth, candidates are required to rectify the same on both documents before applying for the post, failing which, their application shall be rejected.
- d. Two years' experience certificate as an advocate, duly signed by the concerned President, District Bar Association, stating the date when the candidate was enrolled as a member of the Bar Association and duly countersigned by the concerned District and Sessions Judge;
- e. Duly sworn Affidavit of actively practicing the profession of law during the two years preceding the date of advertisement and during this period, also stating the fact that the candidate had not engaged himself/herself in any other whole time service, business or occupation for gain, as the case may be;
- f. Enrolment certificate as an advocate of courts subordinate to the High Court;
- g. Membership certificate of District/Tehsil Bar Association issued on their letter head clearly mentioning the candidate's name, CNIC and date of membership, duly stamped and countersigned by the President of the District /Tehsil Bar Association and the concerned District and Sessions Judge (erased and manual correction is not allowed);
- h. Produce a certificate of good character from the District Judge of the District in which the candidate has been practicing, and in case of the candidate normally practicing in any High Court, from the Registrar of the concerned High Court, and in case of an officer in a statutory organization, from the head of the department or the organization and shall also produce certificates of character from two other respectable persons of status, not being his/her relatives, who are well acquainted with his/her private life, character and antecedents;
- i. District Attorneys, Deputy District Attorneys, Assistant District Attorneys, full time prosecutors authorized to conduct prosecution on behalf of the Government shall provide the experience certificate, duly issued by the competent authority with indication of date of appointment.
- j. A differently abled person should provide Disability Certificate issued by the Competent Authority showing suitability/fitness of the person for the subject post as provided under the Disabled Persons (Employment and Rehabilitation) Ordinance, 1981 and for ICT residents under the ICT Rights of Persons with Disability Act, 2020;

- k. Four latest passport size photographs (one attested from the front and three from the back side) by a Government Officer of BS-17 or above giving his/her full name, designation and affixing his/her official stamp and signatures as well. The said photographs shall be submitted in a small sized envelope.
- Background: Light blue, white or off-white;
- i. Candidate need to look directly at the camera while capturing his/her picture;
 - ii. Tilted face/pose is not allowed;
 - iii. The features of the face need to be clearly visible for identification purposes;
 - iv. Female candidates should also upload photos without covering their faces for identification and security purposes;
12. Incomplete application will be rejected summarily. No deficiency shall be permitted to be made up after the last date for submission of application form.
13. Manual addition or cutting in the hardcopy of the online application form is not allowed.
14. Differently-abled candidates requiring the assistance of an amanuensis in the written examination are required to submit a written request to that effect, accompanied by Disability Certificate issued by the Competent Authority showing suitability/fitness of the person for the subject post as provided under the Disabled Persons (Employment and Rehabilitation) Ordinance, 1981/the ICT Rights of Persons with Disability Act, 2020; before applying for the post and prior to the last date for submission of applications. No such applications will be entertained later on.
15. No T.A./D.A will be admissible for appearing in the test/interview/viva voce.
16. The applicants shall be governed by the rules, regulations, policies and decisions made by the Islamabad High Court, Islamabad from time to time.
17. The Competent Authority reserves the right to increase or decrease the number of seats without assigning any reason.
18. After completion of the recruitment process, the Appointing Authority shall decide that how many candidates may be given the job offer letter, based on the requirement.
19. The candidates are required to attempt all the papers in English language only.
20. All correspondence shall be addressed to the "Registrar, Islamabad High Court, Islamabad" with attention to the "Examination Wing". Any request, representation or communication made through email, Whatsapp, and/or SMS shall not be entertained.
21. The Candidates can submit requests for recounting the marks of their paper(s) within 15 days after the declaration of the written examination result on payment of fee of Rs.2500/- per paper in any branch of National Bank of Pakistan in Account No. 4243787815 (IBAN No.

PK24NBPA2164004243787815) title "Human Resource of Islamabad High Court". (Fee submitted through online mobile banking or any other online medium shall not be accepted).

22. The answer books of the candidates shall be disposed of after three months from the date of appointment of successful candidates. No representation/application of any kind relating to the answer books shall be entertained thereafter.

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