

ISLAMABAD HIGH COURTAttach
Photo**LAW CLERKSHIP APPLICATION FORM***To be filled in by the candidate. Please read the additional Instructions on Page 8***PART-I PERSONAL DETAILS**

Name	
Father's Name	
Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Date of Birth	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>
Country of Birth	
CNIC No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/>
Postal Address	
Permanent Address	
Mobile Telephone	
Home Telephone	
Email Address	
Emergency Contact Name & Cell Number	
Next of Kin Name and Cell Number	

PART-II LEGAL STANDING

i.	Have you ever been convicted by a court of competent jurisdiction in Pakistan or in any other jurisdiction(s) outside of Pakistan for a criminal offence? YES <input type="checkbox"/> NO <input type="checkbox"/>
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Signature: _____

ii.	<p>Have you ever been sanctioned by a Disciplinary Committee or any other competent authority dealing with academic or professional misconduct in Pakistan or in any other jurisdiction(s) outside of Pakistan?</p> <p>(Sanction' includes but is not limited to Oral or Written Censure, Disciplinary Probation, Restrictions, Fines, Forfeiture, Suspension or Termination of licence, Removal from Roll of respective body, and Dismissal from service or Expulsion from institution.)</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>
iii	<p>Are there any proceedings currently pending against you before any court, Tribunal or any other <i>fora</i> in Pakistan or in any other jurisdiction(s) outside of Pakistan?</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>

If you answered YES to any or all of the questions numbered i. to iii., you may be asked to provide written explanation as to the circumstances leading up to the action taken against you. (Attach a sheet)

PART – III EDUCATION

A. POST-GRADUATE EDUCATION [Bar at Law, LLM, J.D etc.]

Course Title	
Institution Name	
Country	
Years Attended	
Qualification Type	
Subject(s)	
Grade (or Marks)	

Course Title	
Institution Name	
Country	
Years Attended	
Qualification Type	
Subject(s)	
Grade (or Marks)	

B. UNDER-GRADUATE EDUCATION [LLB, BSc, BA etc.]

Course Title	
Subject(s)	
Institution Name	
Country	
Years Attended	
Subject (Major) Examples include "Pre-Medical", "Pre-Engineering"	

Signature: _____

C. INTERMEDIATE – [F.A., F.Sc. A-LEVEL etc.]

Course Title	
Subject(s)	
Institution Name	
Country	
Years Attended	
Subject (Major) Examples include “Pre-Medical”, “Pre-Engineering”	

D. SCHOOL EDUCATION [MATRICULATION, O-LEVEL etc.]

Course Title	
Subject(s)	
Institution Name	
Country	
Years Attended	
Subject (Major) Examples include “Pre-Medical”, “Pre-Engineering”	

Please use the space provided below for any additional Degree(s) or Qualification(s) not covered above

Course Title	
Subject(s)	
Institution Name	
Country	
Years Attended	
Qualification Type	
Subject (Major) Examples include “Pre-Medical”, “Pre-Engineering”	

* Extra Sheet may attach as per given format (if required)

Signature: _____

PART-IV EMPLOYMENT

A. LEGAL EMPLOYMENT

Organization	
Location	
Length of Employment (From – To Year Month)	
Position Held	
Responsibilities/Role	

B. ADDITIONAL (LEGAL & NON-LEGAL⁴)

Can include Volunteer work undertaken by the Candidate.

Organization	
Location	
Length of Employment (From – To Year Month)	
Position Held	
Responsibilities/Role	

Organization	
Location	
Length of Employment (From – To Year Month)	
Position Held	
Responsibilities/Role	

Signature: _____

PART-V SKILL(S) AND QUALIFICATION(S)

A. LANGUAGES		
LANGUAGE	Written Proficiency (Native, Good, Average, Passable, Poor)	Spoken Proficiency (Native, Good, Average, Passable, Poor)
URDU		
ENGLISH		
<i>Please use the space provided below for additional languages you wish to add.</i>		

B. BAR ASSOCIATION ENROLMENT		
BAR	District/Province Name	Year of Enrolment Membership Number
District Bar		
High Court Bar		
<i>Please use the space provided below for any membership(s) held in a Bar outside of Pakistan.</i>		
BAR	Jurisdiction	Year of Enrolment Membership Number

C. ADDITIONAL PROFESSIONAL QUALIFICATIONS	
Qualification	
Name of Awarding Body	
Qualification	
Name of Awarding Body	

Signature: _____

PART – VI ACHIEVEMENTS AND EXTRACURRICULAR**A. AWARDS**

Please state below the details of any Scholarships, Awards or other Accolades achieved.

B. EXTRACURRICULAR

Please state below the details of your extracurricular activities, interests, hobbies and any other thing(s) of interest about yourself.

Signature: _____

PART-VII**REFERENCES****REFEREE No. 01**

Name	
Position	
Organization	
Address	
Telephone	
Email	

Reference Letter attached

YES

NO

REFEREE No. 02

Name	
Position	
Organization	
Address	
Telephone	
Email	

Reference Letter attached

YES

NO

Signature: _____

PART – VIII**IMPORTANT INSTRUCTIONS****APPLICATION**

1. This application may be filled digitally.
2. If you require additional space to fill out any PART, please use the Bottom of this Application for this purpose. Clearly marking the relevant PART and Section.
3. All parts must be filled in. Please write either NOT APPLICABLE N/A or PENDING where appropriate. Do not leave any PARTS empty.
4. All applications must be printed on A4 sized Pages. (If for any reason it is not possible, the reason for emailing soft copy should be made to relevant officer (in next para). If he agrees, then it may be done.
5. The applications and other documents must be printed, and a completed Pack marked “Law Clerkship Application” sent to: -
*Deputy Registrar (Admin),
Islamabad High Court
Bela Road, G-10/1, Islamabad, Pakistan
Telephone: +92 51 9108053*
6. The deadline for application submission is 15 days from publishing of Advertisement. No submissions after the deadline will be entertained under any circumstances.

DOCUMENTS

7. Please provide TWO (2) Copies of each document.
8. Documents for the purpose of this application will include copies of the Candidate’s CNIC, Educational documents, Certificates/Awards, Memberships/Licenses, sealed reference letters (*original*), CV, two passport size photos, and any other document the Candidate relies upon in this application as per sequence mentioned in form.

REFERENCES

9. The Referee must be a member of the legal fraternity and an academic supervisor (Head of Department/Dean).
10. The Referee cannot be related to the Candidate.
11. The Referee must know the Candidate for a minimum of ONE year at the time of writing the Reference Letter.
12. You must attach a Reference Letter from each of your Referees with your application. The Letters must be written and signed by the Referee.

Signature: _____